

Criteria	Compliance Expectation / Inspection Methods	Comments	Met / Not Met
3. Describe the immediate notification process and secondary communication methods to alert all onsite personnel, to initiate personnel assembly and accounting, and to activate the ERO and associated emergency response and support facilities 4. Define organizational methods, processes, timelines and emergency levels to notify the appropriate personnel and authorities 5. Describe all offsite notification requirements and any time requirements that apply, ensuring that: a) the description includes identification of the appropriate positions, by title and agency, of the provincial, territorial and local government agencies and offsite authorities are notified within 15 minutes of categorizing the event b) offsite authorities are notified within 15 minutes of categorizing the event	Licensees use the following list of categories in increasing significance; 1. Reportable Event 2. Abnormal Incident 3. Site Area Emergency 4. General Emergency. Licensees should follow provincial requirements, or when none exist, use the following categories, listed in order of increasing significance, to categorize various events: • reportable event: an event affecting the nuclear facility that would be of concern to the offsite authorities responsible for public safety • abnormal incident: an abnormal occurrence at the nuclear facility that may have a significant cause and/or may lead to more serious consequences • site area emergency: a serious malfunction that results or may result in an emission at a later time • general emergency: an ongoing atmospheric emission of radioactive material, or one likely within a short time frame, as a result of a more severe accident		

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	While item 5b above requires licensees to notify the offsite authorities within 15 minutes of event categorization, ideally such notification should be done as soon as possible. It is critical that the CNSC and offsite authorities be advised within the identified timeframes. The only acceptable exception to the requirement would be when immediate action was required to prevent a catastrophic incident from occurring.		
Source: Other Details: REGDOC-2.10.1, section 2.2.3 Emergency Assessment 1. Methods and procedures to continually assess the emergency and predict both onsite and offsite conditions and parameters are developed and documented 2. Appropriate measures to protect onsite personnel are continuously taken 3. Continual characterization of the magnitude of the offsite risk to the public and the environment is performed 4. Continual updates to offsite authorities and the CNSC are provided	Verify all plant conditions and meteorological conditions are continuously updated Verify that measures are taken to ensure that on-site staff are aware of any changing conditions that may affect their health and safety and that measures are implemented to ensure their health and safety Verify thru faxes/emails that CNSC and other offsite authorities are continually updated on the status of the emergency	Demonstrated – BWXT information transmittal to CNSC Duty Officer observed	Met